

**AMERICAN CLEANING SYSTEMS, INC.**  
**WESTERN WINDOW CLEANING**  
**ARIZONA SWEEPING AND PRESSURE WASHING**

**CREW MEMBER JOB DESCRIPTION**

**Job Title:** Crew Member  
**Work Location:** ACS / WWC / ASAP Client Work Sites  
**Division / Department:** Field Team / Operations Department

**Full-Time:** 30-40 Hours per Week  
**Over Time:** 0 – 15 Hours per Week

**Job Purpose:**

A Crew Member for American Cleaning Systems, Inc., and its subsidiaries, is a member of a Field Team and is an integral role in the day-to-day operations of the company. Working as a Crew Member is the perfect way to start your career and gain valuable experience in customer service, personnel management, and a multitude of cleaning trade skills. We value our employees and offer a positive and encouraging environment as well as offer ample opportunities for career advancement. A Crew Member is an entry level position within the company but many Crew Members go on to become Crew Leaders once they have demonstrated the knowledge of their role and role in which they wish to take on.

**Main Tasks, Duties & Responsibilities:**

- Work together with Crew Leaders and Crew Members to obtain company project goals
- Completes tasks assigned by Crew Leader in an efficient and accurate manner
- Assist Crew Leader with loading, unloading, assembly, and caretaking of company equipment, tools, and materials assigned to the Field Team
- Escalate any problems or complaints to the relevant Crew Leader, Supervisor, or Manager
- Maintain a neat and tidy appearance by wearing company uniform and adhering to company and construction site dress code

**Required Skills & Qualifications:**

- Ability to work independently and / or with a diverse group of people
- Ability to motivate oneself and team
- Strong verbal and written communication
- Ability to understand oral and written instructions
- Excellent attendance and punctuality
- Ability to physically perform basic operational functions, such as: climbing, balancing, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing, and repetitive motions, etc.
- Ability to lift up to 50 pounds occasionally and / or up to 15 pounds frequently
- Ability to exert up to 100 pounds of force occasionally and / or up to 20 pounds of force frequently

**Additional Skills & Qualifications:**

- Experience in the facility maintenance and / or cleaning industry; or an equivalent experience
- Have an OSHA 10 certification card, or obtain within 180 days from the start of employment
- Have an aerial lift certification card (scissor lift and boom lift)

**Chain of Command – Supervisor / Manager:**

Crew Leader – Immediate Supervisor

Field Supervisor – Superior Supervisor

Operations Manager – Department Manager

**Compensation:**

- Wage
  - Starting: \$12.00/hour – \$16.00/hour (DOE, skills, and qualifications)
- Bonus
  - Annual calculated bonus (per ACS bonus structure)
  - Periodic project based discretionary bonus
- Benefits
  - Employee-paid dental plan
  - Employee-paid vision plan
  - Profit sharing plan